CIRCULAR

Sub: - Revision in the rates in respect of hiring of vehicles.

Refer to the Circular of even number dated 19.07.2018 (Circular No. 4/2018) issued by department regarding hiring of vehicles. The maximum ceiling of expenditure prescribed in existing point No. 2(i), (ii), (iii) and (iv) of this circular are hereby revised as under:

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Revised rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Point No. 2(i) for offices having a city (Municipal limits of a town) as their jurisdiction</td>
<td>Rs. 24,000/- per month for 1500 Kms (GST extra, if applicable)</td>
</tr>
<tr>
<td>Point No. 2(ii) for offices having a district as their jurisdiction</td>
<td>Rs. 28,500/- per month for 2000 Kms (GST extra, if applicable)</td>
</tr>
<tr>
<td>Point No. 2(iii) for offices having jurisdiction of more than one district but less than the whole state</td>
<td>Rs. 30,300/- per month for 2200 Kms (GST extra, if applicable)</td>
</tr>
<tr>
<td>Point No. 2(iv) for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire State</td>
<td>Rs. 33,000/- per month for 2500 Kms (GST extra, if applicable)</td>
</tr>
</tbody>
</table>

Point No. 3
(i) Revised to Rs 24,000/- Per month (GST extra, if applicable)

(ii) For additional running of vehicle (more than 1500 Kms) – @ Rs. 9.00 per Km.

Point No. 4 The maximum ceiling of expenditure in a month for vehicles required on as and when basis would be Rs 12,000/- per month.

Point No. 5 Further, the rates for additional running/plying of vehicle for more than 1500 Kms, the charges shall not be more than Rs. 9.00 per Km.

Point No. 13 These rates/conditions shall be applicable with effect from 01.03.2019. (Payment for which payable on 1 April, 2019). The existing contracts for hiring of vehicles, which have been entered into prior to issue of this Circular

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having the price escalation condition/clause can also implement these rates with effect from 01.03.2019.

**Point No. 15** A format of log sheet to be maintained for hired taxi vehicle is enclosed.

All other terms & conditions mentioned in the above referred circular shall remain unchanged.

**Encl.: As above**

(Manju Rajpal)
Secretary, Finance (Budget)

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2. Secretary to Hon’ble Chief Minister, Rajasthan
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4. Secretary, Rajasthan Public Service Commission, Ajmer
5. Secretary, State Election Commission, Rajasthan, Jaipur

\[ 6 / 2019 \]

Joint Secretary,
Finance (G&T) Department

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DAILY LOG SHEET FOR HIRED TAXI VEHICLES
(To be filled and Signed in Triplicate)

<table>
<thead>
<tr>
<th>Vehicle No.</th>
<th>Date</th>
<th>Duty Start Time</th>
<th>Reporting Place</th>
<th>Opening KMs. reading</th>
<th>Details of Journeys undertaken</th>
<th>Closing KMs. Reading</th>
<th>Total KMs. Travelled (figures and Words)</th>
<th>Closing Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
</tbody>
</table>

Vehicle require next
10
Place:
Date:
Time:
(Signature of OIC)

11
Name:
Date: