

GOVERNMENT OF RAJASTHAN
FINANCE DEPARTMENT
(Expenditure-V Division)

F.2(26)FD/Exp.V/2020

Dated: 5th October, 2020

BFC Meeting Notice
(Other than Schemes)

Programme for the BFC Meeting for finalization of Budget Estimates (BE) 2021-22 and Revised Estimates (RE) 2020-21 for other than schemes (1st part) for following departments to be held in the chamber of the Joint Secretary Finance (Exp. V) Department at Secretariat in Room No. 11, Main Building is as under. The Budget Estimates (BE) 2021-22 and Revised Estimates (RE) 2020-21 should be prepared in accordance with the detailed guidelines circulated by the Finance (Budget) Department vide Budget circular No.F.4(196) FD-1(1)Budget/2020 dated 8th September, 2020.

S. No	Administrative Department (code)	Budget Controlling Officer (code)	Date	Time	Institution/ Department Name	BFC unit Code
1	Rural Development & Panchayati Raj	Bio-Fuel Authority, RD & PR	19.10.2020	11.30 A.M.	Bio-Fuel Authority, RD & PR	223
2	Labour & Employment (35)	Chief Inspector, Factories & Boilers (139)	19.10.2020	03.00 P.M.	Factory & Boilers Department	133
3	Mines & Petroleum	Petroleum Deptt.	20.10.2020	11.30 AM	Petroleum Deptt.	149
4	Labour & Employment (35)	Director, ESI (73)	20.10.2020	03.00 P.M.	ESI	138
5	Panchayati Raj (42)	Secretary, State Election Commission (166)	21.10.2020	11.30 A.M.	State Election Commission	131
6	Panchayati Raj (42)	Director General, IGPRS (109)	21.10.2020	03.00 P.M.	IGPRS	141
7	Labour & Employment (35)	Director Employment Department	22.10.2020	11.30 A.M.	Employment Department	135
8	Labour & Employment (35)	Director (Training), Technical Education (ITI) (170)	22.10.2020	03.00 P.M.	Technical Education (ITI) Department	150
9	Printing & Stationery (46)	Director, Printing & Stationery (92)	23.10.2020	11.30 A.M.	Printing & Stationery	136
10	Mines & Petroleum (40)	Director, Mines & Geology (72)	23.10.2020	03.00 P.M.	Mines & Geology	129
11	Disaster Management & Relief	Civil Defence	26.10.2020	11.30 A.M.	Civil Defence	276

12	Youth Affairs & Sports (69)	Deputy Secretary, Youth & Sports Department (40)	26.10.2020	03.00 P.M.	Sports Department and Raj. State. Sports Council	130
13	Information & Public Relation (31)	Commissioner, Information & Public Relation (100)	27.10.2020	11.30 A.M.	Information & Public Relation Department	128
14	Election (14)	Chief Electoral Officer (140)	27.10.2020	03.00 P.M.	Election Department	132
15	Labour & Employment(35)	Commissioner, Labour (18)	28.10.2020	11.30 A.M.	Labour Department	134
16	Relief (13)	Commissioner, Disaster Management & Relief (2)	28.10.2020	03.00 P.M.	Disaster Management & Relief	126
17	Law (36)	Principal Secretary, Justice Department, Rajasthan, Jaipur (158)	29.10.2020	11.30 A.M.	Administrator General & Official Trustee	143
18	Law (36)	Principal Secretary, Justice Department, Rajasthan, Jaipur (158)	29.10.2020	12.00 P.M.	MACTs	151
19	Law (36)	Director, Litigation (94)	02.11.2020	11.00 A.M.	Litigation Department	145
20	HCM-RIPA (70)	Director, HCM RIPA (104)	02.11.2020	03.00 P.M.	HCM-RIPA	127
21	Panchayati Raj (42)	Commissioner, Panchayati Raj.	03.11.2020	11.30 A.M.	Panchayati Raj Department	139
22	Law (36)	Registrar General RHC (142)	05.11.2020	11.30 A.M.	Law & Judicial, Rajasthan High Court, Sub-ordinate Courts/ Tribunals/JJB	142
23	Law (36)	Registrar General, RHC (142)	05.11.2020	03.00 P.M.	SC/ST, MV Act, Anti-Dacoity,	142
24	Panchayati Raj (42)	Director, Watershed (10)	06.11.2020	11.30 A.M.	Watershed Dev. & Soil Conservation	140
25	Law (36)	Joint LR (VRS) (173)	06.11.2020	03.00 P.M.	State Legal Service Authority	211


Programme for second part (Centrally Sponsored Schemes and other State Schemes) shall be intimated separately.

Notes:-

1. Any proposal for change in the BFC meeting schedule may not be made as it would affect BFC meetings of other departments.
2. While preparing Budget estimates for RE 2020-21 and BE 2021-22, Departments are requested to take into consideration the severe adverse effect on State recourses in view of ongoing Covid-19 pandemic. Therefore, Department will ensure complete compliance of economy circular no. F.9(1)FD-1/(1)Budget/2020 dated 03.09.2020 and substantive reduction in unproductive expenditure.
3. It is specifically requested that the concerned Budget Controlling Officer and the concerned Joint Secretary/Deputy Secretary of the Department should necessarily make it convenient to attend the BFC meeting on scheduled date/time with complete proposals & relevant information.
4. Deptt. is requested to submit following information :-
 - (i) Year wise / post wise appointment of previous four years.
 - (ii) Retirement of Employees.
 - (a) Oct. 2020 to March 2021.
 - (b) April 2021 to March 2022.
5. It is also requested to provide following information as below:-
 - (i) All the Budget proposals, including those relating to new items of expenditure, in the formats enclosed with the above referred Budget circular dated 08th September, 2020 are to be submitted online through the Integrated Financial Management System (IFMS), at least 7 days before the scheduled date of BFC meeting. In case any difficulty in online submission of the information, please contact at IFMS Help Desk – 0141-2924449, 0141-2924452 as mentioned in the Budget Circular.

All the departments are requested to ensure submission of the online information in time.
 - (ii) At large in general, departments are requested not to submit proposal of new items. However, if functionally needed budget proposals relating to new items should be separately furnished to the expenditure divisions on a single file, along with the following information/approval at least one week before the scheduled date of BFC.
 - (a) Approval at the competent level in AD with justification.
 - (b) Financial implications of the proposals.
 - (c) Appropriate budget head
 - (iii) The departments /concerned Controlling Officers are also requested to bring the Hard Copy of following at the time of BFC meeting:-
 - (a) The Budget proposals, already forwarded by the Administrative Department online.

- (b) The latest position of object head wise expenditure incurred and proposal for RE 2020-21 and BE 2021-22 with full justification and Budget Note.
- (c) The compliance of the last BFC decisions.
- (d) The details of sanctions issued under budget head 8674 and adjustments made under Rule 266 of GF&AR.
- (e) Two sets of annual administrative reports.
- (f) The details of expenditure incurred, if any, from other than State Budget.
- (g) Present status of vacant posts in the "Annexed Performa". It may be ensured that number of vacant posts under the budget head should tally with the vacant posts mentioned in Performa-1.
- (h) Details of Computer Machine with Man against vacant posts and other than vacant posts. Total number of Computer Machine with Man should tally with the total number of MWM Mentioned in Proforma-3.



(Brijesh Kishore Sharma)
 Joint Secretary,
 FD (Exp-V)
 Tel No. 0141- 2227904

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Dated: 5th October, 2020

Copy forwarded to the following for information and necessary action:-

- (1) P.S. to Hon'ble C.M.(F.M.)
- (2) PS to Additional Chief Secretary Finance/ Finance Secretary Revenue/ Budget/ Expenditure, Finance Department.
- (3) Additional Chief Secretary/ Principal Secretary/ Secretary/ Special Secretary/ Joint Secretary/DeputySecretary,
.....Department
- (4) The Head of Department,
.....
- (5) Director, FD (Budget), Government Secretariat, Jaipur
- (6) Technical Director, FD, Budget (Computer Cell)
- (7) Technical Director, NIC, Jaipur
- (8) Guard File.


 Joint Secretary,
 FD (Exp-V)