

**GOVERNMENT OF RAJASTHAN**  
**FINANCE DEPARTMENT**  
**(Exp.II Division)**

F.2(1)FD/Exp-2/2021-22

Jaipur, dated-01-12-2020

**BFC MEETING NOTICE**

Programme for the BFC Meeting for finalisation of Budget Estimates 2021-22 and Revised Estimates 2020-21 for Schemes-State Fund and Central Assistance (IInd Part) for following departments are to be held in the Chamber of Joint Secretary, Finance (Exp.II) Department at Secretariat, in Room No. 14, Gate No. 2, Ground Floor, Main Building/through Video Conferencing is as under. The department should prepare the Budget Estimates 2021-22 and Revised Estimates for 2020-21 in accordance with the detailed guidelines circulated by the Finance (Budget) Department vide Budget circular No.F.4(196)FD-1(1)Budget/2020 dated 08<sup>th</sup> September, 2020. The department may submit proposals through IFMS without waiting for Plan/Scheme ceiling as the BFCs will be based on requirement for committed liabilities and other priority items. The information for the same may be uploaded on IFMS prior to BFC.

S. No.	Administrative Department Name (Code)	Budget Controlling Officer Name (Code)	BFC Meeting		BFC Unit/Institution Name (Code)	VC Set-Up	
						For AD	For HoD
1.	Planning (45)	Director, PMU	14-12-2020	10.30 AM	Project Monitoring Unit (36)	Fourth Floor VC Room, Library Building, Sectt.	292- Jaipur_Yojanabhavan_Ground Floor
2.	Planning (45)	Director, Evaluation Organisation	14-12-2020	11.00 AM	Evaluation Organisation (37)	Fourth Floor VC Room, Library Building, Sectt.	292- Jaipur_Yojanabhavan_Ground Floor
3.	Planning (45)	Director, Manpower	14-12-2020	03.00 PM	Manpower (38)	Fourth Floor VC Room, Library Building, Sectt.	292- Jaipur_Yojanabhavan_Ground Floor
4.	Planning (45)	DS, Institutional Finance	14-12-2020	03.30 PM	Institutional Finance (Planning) (49)	Fourth Floor VC Room, Library Building, Sectt.	292- Jaipur_Yojanabhavan_Ground Floor
5.	Industries (58)	DS, Industries	15-12-2020	10.30 AM	RFC (176)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan
6.	Industries (58)	DS, Industries	15-12-2020	11.00 AM	RIICO (177)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan
7.	Industries (58)	DS, Industries	15-12-2020	03.00 PM	Rajasthan Foundation (40)	Fourth Floor VC Room, Library Building, Sectt.	292- Jaipur_Yojanabhavan_Ground Floor
8.	State Enterprises (61)	DS, State Enterprises	15-12-2020	03.30 PM	State Enterprises (41)	Fourth Floor VC Room, Library Building, Sectt.	Fourth Floor VC Room, Library Building, Sectt.
9.	DMIC (78)	ACS, DMIC	15-12-2020	04.00 PM	DMIC (272)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan
10.	Industries (58)	DS, Industries	16-12-2020	10.30 AM	RUDA (182)	Fourth Floor VC Room, Library Building, Sectt.	292Jaipur_Yojanabhavan_Ground Floor
11.	Industries (58)	DS, Industries	16-12-2020	11.00 AM	Bunkar Sangh (246)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan

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12.	Industries (58)	DS, Industries	16-12-2020	03.00 PM	RSIC (181)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan
13.	Industries (58)	DS, Industries	16-12-2020	04.00 PM	RSHDC (178)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan
14.	Social Justice & Empowerment (59)	Director Child Rights	17-12-2020	10.30 AM	Director Child Rights (259)	Fourth Floor VC Room, Library Building, Sectt.	284_Jaipur_Social Justice deptt.
15.	Revenue (52)	Director, Agriculture Census	17-12-2020	03.00 PM	Agriculture Census (45)	Fourth Floor VC Room, Library Building, Sectt.	292Jaipur_Yojanabhavan_Ground Floor
16.	Industries (58)	Commissioner, Industries	18-12-2020	10.30 AM	Industries (183)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan
17.	Minority Affairs (71)	Deputy Secretary, Minority Affairs	21-12-2020	10.30 AM	Madrasa Board, Waqf Board, Waqf Vikas Parishad (229)	Fourth Floor VC Room, Library Building, Sectt.	261-Jaipur_OTs
18.	Minority Affairs (71)	Director, Minority Affairs	21-12-2020	03.00 PM	Minority Affairs + Minority Commission +RMFDCC+Huj Committee (58)	Fourth Floor VC Room, Library Building, Sectt.	261-Jaipur_OTs
19.	Department of Personnel (DOP) (44)	DS, DOP (B)	22-12-2020	10.30 AM	DOP (Secretariat), Including State Plan Machinery (52)	Fourth Floor VC Room, Library Building, Sectt.	Fourth Floor VC Room, Library Building, Sectt.
20.	Women & Child Development (68)	Commissioner, Women Empowerment	23-12-2020	10.30 AM	Women Empowerment (incl. Women Commission] (56)	Fourth Floor VC Room, Library Building, Sectt.	251-Jaipur_ICDS
21.	Administrative Reforms (1)	Deputy Secretary, A.R.	24-12-2020	10.30 AM	State Information Commission (57)	Fourth Floor VC Room, Library Building, Sectt.	261-Jaipur_OTs
22.	DOP (44)	Secretary, RSSB, Jaipur	24-12-2020	03.00 PM	Rajasthan Staff Selection Board, Jaipur [RSSB] (269)	Fourth Floor VC Room, Library Building, Sectt.	261-Jaipur_OTs
23.	DOP (44)	Secretary, RPSC, Ajmer	24-12-2020	04.00 PM	RPSC, Ajmer (53)	Fourth Floor VC Room, Library Building, Sectt.	4-Ajmer_RPSC
24.	Social Justice & Empowerment (59)	Director Disabilities	28-12-2020	10.30 AM	Director, Disabilities (244)	Fourth Floor VC Room, Library Building, Sectt.	284_Jaipur_Social Justice deptt.
25.	Planning (45)	Director, Economics & Statistics	29-12-2020	10.30 AM	Economics & Statistics (62)	Fourth Floor VC Room, Library Building, Sectt.	285-Jaipur_Statistics Deptt.
26.	Industries (58)	DS, Industries	29-12-2020	03.00 PM	Raj. Khadi Board (179)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan
27.	Industries (58)	DS, Industries	29-12-2020	04.30 PM	BIP (180)	Fourth Floor VC Room, Library Building, Sectt.	298-Jaipur_Udyog Bhawan

01/12/20

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28.	Social Justice & Empowerment (59)	Commissioner, SJED	30-12-2020	10.30 AM	Social Justice & Empowerment (Including it's Board, Corporation etc.) (43)	Fourth Floor VC Room, Library Building, Sectt.	284_Jaipur_Social justice deptt.
28 A.	-do-	-do-	31-12-2020	10.30 AM	-do-	-do-	-do-
29.	Revenue (52)	Registrar, Board of Revenue	04-01-2021	10.30 AM	Revenue Board, Ajmer (60)	Fourth Floor VC Room, Library Building, Sectt.	18-Ajmer_Revenue Board
30.	General Administrative Deptt. (24)	DS, GAD	04-01-2021	03.00 PM	GAD (39)	Fourth Floor VC Room, Library Building, Sectt.	Fourth Floor VC Room, Library Building, Sectt.
31.	Women & Child Development (68)	Director, ICDS	05-01-2021	10.30 AM	Integrated Child Development Scheme [ICDS] (42)	Fourth Floor VC Room, Library Building, Sectt.	251-Jaipur_ICDS
32.	Sainik Kalyan (54)	Director, Sainik Kalyan	06-01-2021	10.30 AM	State Soldier [Sainik Kalyan] (61)	Fourth Floor VC Room, Library Building, Sectt.	Fourth Floor VC Room, Library Building, Sectt.
33.	Devasthan (12)	Commissioner, Devasthan, Udaipur	06-01-2021	03.00 PM	Devasthan (48)	Fourth Floor VC Room, Library Building, Sectt.	481Udaipur_IX5000 (T.P. Room)
34.	Transport (64)	Commissioner, Transport	07-01-2021	10.30 AM	Transport (44)	Fourth Floor VC Room, Library Building, Sectt.	287Jaipur_Transport Deptt.
35.	Revenue (52)	Commissioner, Settlement	08-01-2021	10.30 AM	Land Settlement (50)	Fourth Floor VC Room, Library Building, Sectt.	279 Jaipur_Settlement Deptt.
36.	Revenue (52)	Director, RRTI Ajmer	08-01-2021	03.00 PM	RRTI & PTs, Ajmer (47)	Fourth Floor VC Room, Library Building, Sectt.	18-Ajmer_Revenue Board
37.	Tribal Area Development (65)	Commissioner, TAD, Udaipur	11-01-2021	10.30 AM	TAD (59)	Fourth Floor VC Room, Library Building, Sectt.	481-Udaipur_IX5000 (T.P. Room)

The representative of respective Head of Department may book VC Set-up from DoIT&C service request under SSO login for respective location for booking of time slot of VC. For technical issue Department may contact VC, helpdesk IPO No. 21393 or direct No. 0141-2921393. Those, attending BFC through VC may share their attendance (in enclose format) on e-mail dsfexp2@rajasthan.gov.in

**Notes:-**

1. The Budget Estimates for 2021-22 and Revised Estimates for 2020-21 should be prepared in accordance with the detailed guidelines circulated by the Finance (Budget) Department vide Budget circular No.F.4(196)FD-I(1)Budget/2020 dated 08<sup>th</sup> September, 2020 and Economy Circular dated 18-10-2019 and 03-09-2020 directing restriction of expenditure in light of the extra ordinary impact of Covid-19 on the financial resources of the State.
2. Any proposal for change in the BFC meeting schedule may not be entertained as it would affect BFC meetings of other departments.

3. The concerned Budget Controlling Officer and the concerned Joint Secretary/Deputy Secretary of the Department should necessarily make it convenient to attend the BFC meeting on scheduled date/time along with seniormost Officers of Rajasthan Accounts Services of the Department and Officers dealing with schemes.
4. Provision for Capital outlay and Disbursement of Loans and Advance shall not be provided under committed expenditure. Provision for Capital Outlay and loans will be provided under schemes only as per Budget Circular Point No. 5.
5. Proposals for lump sum provisions will not be entertained.
6. Proposals for committed liabilities should be provided for first of all and thereafter proposals for other priority items should be taken up.
7. State fund part will indicate State Share only and Central Assistance will be shown separately as CA.
8. Form No. 1 to 4 should be updated on IFMS latest by 07<sup>th</sup> December, 2020.
9. Information regarding sums directly received by Executive Agencies from Govt. of India under CSS [not routed through State Government] and investment received by way of Public Private Partnership is to be submitted in accordance with Budget Circular No. F4(36)FD-1(1)B/2019 dated 05-09-2019. The amount from GoI not routed through GoR may be taken under Central Share.
10. Department may furnish all relevant details in respect of committed liabilities.
11. Where such committed liability includes expenditure on works, the following information would be required :-
  - (a) A &F sanction with revised A&F, if any, with copy of sanction – stipulated date of completion, sanctioned/revised amount for the works and other items.
  - (b) Liabilities incurred up to the date of BFC.
  - (c) Allocation for 2020-2021, expenditure incurred and revised provision upto March, 2021.
  - (d) Balance amount as per existing A&F sanction.
12. Department may submit a brief note about each of the schemes/programmes being submitted.
13. The proposals for construction of building/major repairs should be submitted with the details of the executing agency, estimate, land availability etc.
14. A/D will ensure adequacy of the three components, i.e. General, Special Component Plan for Scheduled Castes and Tribal Sub Plan. The department may ensure that the provisions in the financial year 2021-22 under these components are made as per norms prescribed and if required, new budget head should be opened prior to scheduled date of BFC.
15. It is to be ensured that under Capital Heads the provision for object head '16 Minor Works' are not made for projects/schemes for which administrative and financial sanction issued earlier or revised are more than Rs. 500.00 lacs. These works are to be classified under object head 17 Major Works.
16. Position of Post Budget Allocations made for Budget Announcements may be submitted.
17. Gender responsive budgeting initiative provides a way of assessing the impact of government expenditure on women. Gender responsive budget policies can contribute to achieving the objectives of gender equality, human development and economic efficiency. Departments of Women Empowerment, ICDS, SJED and RUDA may identify such schemes. Other departments are suggested to identify heads in which such provision is proposed and ensure how they could be made more gender responsive. It may be ensured that proposal should be drawn in accordance with circular No. F4(92)FD-1(1)Budget/2008 Part-II dated 08-11-2012.
18. Under Schemes only those schemes of Central Assistance are to be included for which Government of India/Other Organisations have given a clear indication for funding in the year 2021-22.
19. As per point no. 8 of budget Circular, format 14-A for ongoing works and format 14-B for New works should be submitted with relevant information.

01/xii

20. It is also requested that The information may kindly furnished as below :-
- (i) Budget proposals, including those relating to new items of expenditure, in the formats enclosed with the Budget circular dated 08 September 2020 are to be submitted online through the Integrated Financial Management System (IFMS), at least 07 days before the, scheduled date of BFC meeting. In case of any difficulty in online submission of the information, Please contact at IFMS help Desk— 0141-2924449, 0141-2924452 as mentioned in the Budget Circular.
  - (ii) The proposal for new construction works should invariably be accompanied with “No objection certificate” from District Collectors in-compliance to the circular no. F16(1)AR/Gr-I/14/Udi Div./follow up dated 18-09-2014 and GAD circular no. F26(3)GAD/2014 dated 28-04-2017.
  - (iii) The departments / concerned Controlling Officers are also requested to send the hard copy of following 07 days in advance of the BFC Meeting: -
    - (a) The Budget proposals, forwarded by the Administrative Department online,
    - (b) The latest position of object head wise expenditure incurred and proposal for RE 2020-21 and BE 2021-22 with justification and Budget Note.
    - (c) The compliance of the last BFC decisions.
    - (d) The details of sanctions issued under budget head 8674 and adjustments made under Rule 266 of GF&AR.
    - (e) Two sets of annual administrative reports relating to previous two years submitted to RLA.
    - (f) The details of expenditure incurred, if any, from other than State Budget.
    - (g) Any new proposals, apart from those whose hard copy has been submitted 07 days in advance or online, shall not be considered for discussion during the BFC Meeting.
21. Department is requested to submit following information:-
- (i) Year wise / post wise appointment made in the last four years.
  - (ii) Detailed information of Officers and Employees retiring during:-
    - (a) October, 2020 to March, 2021
    - (b) April, 2021 to March, 2022.

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(Ajay Aswal)  
Joint Secretary, Finance (Exp-II)  
Tel No. 0141-2227636

Copy forwarded to the following for information and necessary action:-

- (1) P.S. to Hon'ble C.M.(F.M.)
- (2) PS to Principal Secretary, Finance/Secretary(Revenue/Budget)/Special Secretary (Expenditure), Finance Department.
- (3) Additional Chief Secretary/ Principal Secretary/ Secretary/ Special Secretary/Joint Secretary/ Deputy Secretary, .....Deptt.
- (4) The Head of Department.....
- (5) Director, FD (Budget) , Government Secretariat, Jaipur.
- (6) Technical Director, FD. Budget (Computer Cell) for uploading on Finance Website.
- (7) Technical Director, NIC, Jaipur.
- (8) Guard File.

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Joint Secretary, FD (Exp-II)

GOVERNMENT OF RAJASTHAN

FINANCE [EXP-II] DEPARTMENT

SCHEMES [STATE FUND AND CENTRAL ASSISTANCE] [PART-II]

VC BFC 2021-2022- ATTENDANCE LIST

Department –

Date-

S.No.	Name of participants	Designation	Contact No.		Signature
			Office	Mobile	
1	2	3	4	5	6