

**GOVERNMENT OF RAJASTHAN**  
**FINANCE DEPARTMENT**  
**(Expenditure-V Division)**

F.2(26)FD/Exp.V/2020

Dated: 01 December, 2020

**BFC Meeting Notice**  
**(Schemes)**

The BFC Meeting for finalisation of Budget Estimates 2021-22 and Revised Estimates 2020-21 for Schemes-State Fund and Central Assistance (IInd Part) for following departments are to be held in the Chamber of Joint Secretary, Finance (Exp.V) Department at Secretariat, in Room No.11, GateNo.2, Ground Floor, Main Building/ through Video Conferencing as per following schedule. The department should prepare the Budget Estimates 2021-22 and Revised Estimates for 2020-21 in accordance with the detailed guidelines circulated by the Finance (Budget) Department vide Budget circular No.F.4(196)FD-I(1)Budget/2020 dated 08<sup>th</sup> September,2020. The department may submit proposals through IFMS without waiting for Plan/Scheme ceiling as the BFCs will be based on requirement for committed liabilities and other priority items. The information for the same may be uploaded on IFMS prior to BFC:-

S. No.	Administrative Department	Name of Department	Date	Time	Institution/ Deptt. to be present in BFC	BFC Code	VC SETUP	
							For AD	For HOD
01	HCM – RIPA	Training (HCM-RIPA)	14.12.2020	11.30 AM	Training (HCM-RIPA)	127	Jaipur_Sectt. Committee Room-2	Jaipur_OTs
02	Youth & Sports	Sports University, Jhunjhunu	14.12.2020	03.00 PM	Sports University, Jhunjhunu	258	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
03	Youth & Sports	Sports Department & Sports Council	14.12.2020	03.30 PM	Sports Department & Sports Council	130	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
04	Printing & Stationery	Printing & Stationery	15.12.2020	11.30 AM	Printing & Stationery	136	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
05	Rural Development	M- Power	15.12.2020	12.30 PM	M- Power	224	Jaipur_PRD (Panchayati Raj Department)	Jaipur_PRD (Panchayati Raj Department)
06	Rural Development	S G S Y (RD)	15.12.2020	12.30 PM	S G S Y (RD)	217	Jaipur_PRD (Panchayati Raj Department)	Jaipur_PRD (Panchayati Raj Department)
07	Mines & Petroleum	Mines & Geology	15.12.2020	03.00 PM	Mines & Geology	129	Jaipur_Sectt. Committee Room-2	Udaipur DMG Shastri Circle
08	D M & R	Disaster Management & Relief	16.12.2020	11.30 AM	D M & R	126	Jaipur_Sectt. Committee Room-2	Jaipur_Collectorate
09	Disaster Management & Relief	Civil Defence	16.12.2020	03.00 PM	Civil Defence	276	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
10	Rural Development & Panchayati Raj	Bio-Fuel Authority, RD & PR	17.12.2020	11.30 AM	Bio-Fuel Authority, RD & PR	223	Jaipur_PRD (Panchayati Raj Department)	Jaipur_PRD (Panchayati Raj Department)
11	Rural Development & Panchayati Raj	RD & PR (Finance & Accounts)	17.12.2020	12.30 PM	RD & PR (Finance & Accounts)	221	Jaipur_PRD (Panchayati Raj Department)	Jaipur_PRD (Panchayati Raj Department)

12	Law	Joint LR (VRS)	17.12.2020	03.00 PM	State Legal Service Authority	211	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
13	Law	Law Department	18.12.2020	11.30 AM	Law Department	142	Jaipur_Sectt. Committee Room-2	Rajasthan High Court Jodhpur New Building
14	Rural Development	SAP (RD)	21.12.2020	11.30 AM	SAP (RD)	218	Jaipur_PRD (Panchayati Raj Department)	Jaipur_PRD (Panchayati Raj Department)
15	Rural Development	Rural Development (IAY/PMAY-G)	21.12.2020	03.00 PM	Rural Development (IAY/PMAY-G)	137	Jaipur_PRD (Panchayati Raj Department)	Jaipur_PRD (Panchayati Raj Department)
16	Rural Development	E G S (RD)	21.12.2020	04.00 PM	E G S (RD)	216	Jaipur_PRD (Panchayati Raj Department)	Jaipur_PRD (Panchayati Raj Department)
17	Panchayati Raj	Panchayati Raj	22.12.2020	11.30 AM	Panchayati Raj	139	Jaipur_PRD (Panchayati Raj Department)	Jaipur_PRD (Panchayati Raj Department)
18	Panchayati Raj	Watershed Development & Soil Conservation	23.12.2020	11.30 AM	Watershed Development & Soil Conservation	140	Jaipur_Sectt. Committee Room-2	Jaipur_KrishiBhawan
19	Information & Public Relation	Department of Information & Public Relation	23.12.2020	03.00 PM	Information & Public Relation	128	Jaipur_Secretariat e DIPR	Jaipur_Secretariate DIPR
20	Mines & Petroleum	Petroleum Deptt.	24.12.2020	11.30 AM	Petroleum Deptt.	149	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
21	Election Department	Election Department	24.12.2020	03.00 PM	Election Department	132	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
22	Labour & Employment	Employment Department & RMoL	24.12.2020	04.30 PM	Employment Department & RMoL	135	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
23	Labour & Employment	Labour & Industrial Tribunal	28.12.2020	11.30 AM	Labour & Industrial Tribunal	134	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
24	Labour	Raj. ILD Skill University	28.12.2020	03.00 PM	Raj. ILD Skill University	292	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2
25	Labour & Employment	Technical Education (ITI)	29.12.2020	11.30 AM	Technical Education (ITI)	150	Jaipur_Sectt. Committee Room-2	Jodhpur_Collectorate
26	Labour & Employment	Factory Boilers Department	29.12.2020	03.00 PM	Factory & Boilers	133	Jaipur_Sectt. Committee Room-2	Jaipur_Sectt. Committee Room-2

The representative of respective Head of Department may book VC Set-up from DoIT&C service request under SSO login for respective location for booking of time slot of VC. For technical issue Department may contact VC, helpdesk IPO No. 21393 or direct No. 0141-2921393. Those, attending BFC through VC may share their attendance (in enclose format) on e-mail [dsexp5.fd@rajasthan.gov.in](mailto:dsexp5.fd@rajasthan.gov.in)

**Notes:-**

1. The Budget Estimates for 2021-22 and Revised Estimates for 2020-21 should be prepared in accordance with the detailed guidelines circulated by the Finance (Budget) Department vide Budget circular No.F.4(196)FD-I(1)Budget/2020 dated 08<sup>th</sup> September,2020 and Economy Circular dated 18-10-2019 and 03-09-2020 directing restriction of expenditure in light of the extra ordinary impact of Covid-19 on the financial resources of the State.

2. Any proposal for change in the BFC meeting schedule may not be entertained as it would affect BFC meetings of other departments.
3. The concerned Budget Controlling Officer and the concerned Joint Secretary/Deputy Secretary of the Department should necessarily make it convenient to attend the BFC meeting on scheduled date/time along with senior most Officers of Rajasthan Accounts Services of the Department and Officers dealing with schemes.
4. Provision for Capital outlay and Disbursement of Loans and Advance shall not be provided under committed expenditure. Provision for Capital Outlay and loans will be provided under schemes only as per Budget Circular Point No. 5.
5. Proposals for lump sum provisions will not be entertained.
6. Proposals for committed liabilities should be provided for first of all and thereafter proposals for other priority items should be taken up.
7. State fund part will indicate State Share only and Central Assistance will be shown separately as CA.
8. Form No. 1 to 4 should be updated on IFMS latest by 07th December, 2020.
9. Information regarding sums directly received by Executive Agencies from Govt. of India under CSS [not routed through State Government] and investment received by way of Public Private Partnership is to be submitted in accordance with Budget Circular No. F4(36)FD-1(1)B/2019 dated 05-09-2019. The amount from Gol not routed through GoR may be taken under Central Share.
10. Department may furnish all relevant details in respect of committed liabilities.
11. Where such committed liability includes expenditure on works, the following information would be required :-
  - (a) A &F sanction with revised A&F, if any, with copy of sanction – stipulated date of completion, sanctioned/revised amount for the works and other items.
  - (b) Liabilities incurred up to the date of BFC.
  - (c) Allocation for 2020-2021, expenditure incurred and revised provision upto March, 2021.
  - (d) Balance amount as per existing A&F sanction.
12. Department may submit a brief note about each of the schemes/programmes being submitted.
13. The proposals for construction of building/major repairs should be submitted with the details of the executing agency, estimate, land availability etc.
14. A/D will ensure adequacy of the three components, i.e. General, Special Component Plan for Scheduled Castes and Tribal Sub Plan. The department may ensure that the provisions in the financial year 2021-22 under these components are made as per norms prescribed and if required, new budget head should be opened prior to scheduled date of BFC.
15. It is to be ensured that under Capital Heads the provision for object head '16 Minor Works' are not made for projects/schemes for which administrative and financial sanction issued earlier or revised are more than Rs. 500.00 lacs. These works are to be classified under object head 17 Major Works.
16. Position of Post Budget Allocations made for Budget Announcements may be submitted.
17. Gender responsive budgeting initiative provides a way of assessing the impact of government expenditure on women. Gender responsive budget policies can contribute to achieving the objectives of gender equality, human development and economic efficiency. Departments of Women Empowerment, ICDS, SJED and RUDA may identify such schemes. Other departments are suggested to identify heads in which such provision is proposed and ensure how they could be made more gender responsive. It may be ensured that proposal should be drawn in accordance with circular No. F4(92)FD-1(1)Budget/2008 Part-II dated 08-11-2012.

18. Under Schemes only those schemes of Central Assistance are to be included for which Government of India/Other Organisations have given a clear indication for funding in the year 2021-22.
19. As per point no. 8 of budget Circular, format 14-A for ongoing works and format 14-B for New works should be submitted with relevant information.
20. It is also requested that The information may kindly furnished as below :-
- (i) Budget proposals, including those relating to new item of expenditure, in the formats enclosed with the Budget circular dated 08 September 2020 are to be submitted online through the Integrated Financial Management System (IFMS), at least 07 days before the, scheduled date of BFC meeting. In case of any difficulty in online submission of the information, Please contact at IFMS help Desk— 0141-2924449, 0141-2924452 as mentioned in the Budget Circular.
  - (ii) The proposal for new construction works should invariably be accompanied with "No objection certificate" from District Collectors in-compliance to the circular no. F16(1)AR/Gr-I/14/Udi Div./follow up dated 18-09-2014 and GAD circular no. F26(3)GAD/2014 dated 28-04-2017.
  - (iii) The departments / concerned Controlling Officers are also requested to send the hard copy of following 07 days in advance of the BFC Meeting:-
    - (a) The Budget proposals, forwarded by the Administrative Department online.
    - (b) The latest position of object head wise expenditure incurred and proposal for RE 2020-21 and BE 2021-22 with justification and Budget Note.
    - (c) The compliance of the last BFC decisions.
    - (d) The details of sanctions issued under budget head 8674 and adjustments made under Rule 266 of GF&AR.
    - (e) Two sets of annual administrative reports relating to previous two years submitted to RLA.
    - (f) The details of expenditure incurred, if any, from other than State Budget.
    - (g) Any new proposals, apart from those whose hard copy has been submitted 07 days in advance or online, shall not be considered for discussion during the BFC Meeting.

21. Department is requested to submit following information:-

- (i) Year wise / post wise appointment made in the last four years.
- (ii) Detailed information of Officers and Employees retiring during:-
  - (a) October, 2020 to March, 2021
  - (b) April, 2021 to March, 2022.

  
**(Brijesh Kishore Shrama)**  
**Joint Secretary, Finance (Exp-V)**  
**Tel No. 0141-2227904**

Copy forwarded to the following for information and necessary action:-

- (1) P.S. to Hon'ble C.M.(F.M.)
- (2) PS to Principal Secretary, Finance/ Secretary (Revenue/Budget)/ Special Secretary (Expenditure), Finance Department.
- (3) Additional Chief Secretary/ Principal Secretary/Secretary/ Special Secretary/Joint Secretary/ Deputy Secretary,.....Deptt.
- (4) The Head of Department.....
- (5) Director, FD (Budget) , Government Secretariat, Jaipur.
- (6) Technical Director, FD. Budget (Computer Cell) for uploading on Finance Website.
- (7) Technical Director, NIC, Jaipur.
- (8) Guard File.

  
**Joint Secretary (Exp-5)**

